



Ratepayers' & Residents'
ASSOCIATION

Conservation Advisory Panel

- Please fill in all applicable fields
- Tick each box of supporting documents and information provided.
- Send form and supporting documents to e-mail: panel@cibra.co.za

BLOCK A:	All fields in Block A are mandatory	Date:
PROPERTY DETAILS:		
Erf number(s):	&	&
Street Address:	&	in:
Applicant's name:	Applicant's profession:	
Applicant's e-mail address:	Applicant's phone no.: /	
TYPE & DETAILS OF APPLICATION / PROPOSED WORK (Additions / partial demolitions / total demolition / alterations / renovation / restorations / repairs / etc):		

BLOCK B:	DOCUMENTS & INFORMATION TO BE SUBMITTED	tick here ↓
	1. Under which section (27, 34 or 38 of the HNRA) is the application being made?:	
	2. The City's Environment & Heritage Resources Management (EHRM) form if available.	
	3. The property's grading (on EHRM or https://citymaps.capetown.gov.za/EGISViewer/):	
	4. Date of first build if known:	
	5. One complete set of printed plans (including all elevations and a site plan); plans to include details of windows, doors, roofs & roof eaves, balconies, gutters, etc, where new or a reversal of later work, and their detailed respective material specifications.	
	6. Photographs of the property as its stands - external & internal.	
	7. Photographs of the properties on either sides of the applicant's property.	
	8. Streetviews in both directions.	
	9. If a demolition application: (a) All items above except # 5; (b) A basic, documented historical statement, except where a HIA is required, in which case the panel will need a digital copy thereof; (c) Renderings or concept draft sketch plans of proposed structure to replace the one to be demolished (in print form as well as digitised.)	